

Fill in the form on your computer or legibly by hand.
Sign the application form and send in the original.

Skickas till | Send to
Bolagsverket
851 81 Sundsvall

1. Ombud/kontaktperson i detta ärende | Agent/Contact person for this matter Remember the phone number for easy contact.

Kontaktpersonens förnamn och efternamn First name and surname of the contact person		Företagsnamn Business name	
Postadress Postal address		Postnr Postcode	Postort Post town
E-postadress E-mail address		Telefonnr dagtid Phone no. daytime	Deposit account no. (3 digits)

2. Det utländska företagens namn och adress | Business name and address of the enterprise in the country of origin

Företagsnamn Business name	
Postadress Postal address	
Postnr Postcode	Postort Post town
Land Country	Säte Registered office

3. Filialens företagsnamn och adress | Business name and address of the branch

Företagsnamn Business name	
Postadress Postal address	
Postnr Postcode	Postort Post town

4. Verkställande direktör | Managing director

Personnummer Personal identity number	Folkbokförd i kommun eller land om bosatt utomlands Registered in the municipality of or country if domiciled abroad
Efternamn Surname	Samtliga förnamn All first names
Postadress Postal address	
Postnr Postcode	Postort/land Post town/country

5. Vice verkställande direktör | Deputy managing director if appointed.

Personnummer Personal identity number	Folkbokförd i kommun eller land om bosatt utomlands Registered in the municipality of or country if domiciled abroad
Efternamn Surname	Samtliga förnamn All first names
Postadress Postal address	
Postnr Postcode	Postort/land Post town/country

6. Registreringsavgift | Registration fee Pay the fee when you send the form to Bolagsverket. State the business name of the branch when paying.

Betalt belopp Amount paid	Datum Date of payment	Betalningssätt Method of payment	
		<input type="checkbox"/> Bank giro 5050-0255	<input type="checkbox"/> Plusgiro 95 06 08-0 <input type="checkbox"/> Cheque

7. Särskild delgivningsmottagare | Person authorized to receive service of process if appointed.

Personnummer Personal identity number	Folkbokförd i kommun Registered in the municipality of	
Efternamn Surname	Samtliga förnamn All first names	
Postadress Postal address	Postnr Postcode	Postort Post town

8. Firmateckning | Signatory power

<input type="checkbox"/> 1) Filialens firma tecknas av den verkställande direktören The managing director is entitled to sign on behalf of the branch	<input type="checkbox"/> 2) Filialens firma tecknas av den verkställande direktören och vice verkställande direktören var för sig The managing director and the deputy managing director, individually, are entitled to sign on behalf of the branch.
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9. Revisor | Auditor if appointed.

Personnummer Personal identity number	Folkbokförd i kommun Registered in the municipality of	
Efternamn Surname	Samtliga förnamn All first names	
Postadress Postal address	Postnr Postcode	Postort Post town

10. Revisorssuppleant | Deputy auditor if appointed.

Personnummer Personal identity number	Folkbokförd i kommun Registered in the municipality of	
Efternamn Surname	Samtliga förnamn All first names	
Postadress Postal address	Postnr Postcode	Postort Post town

11. Revisionsbolag | Accounting firm if appointed.

Namn, revisionsbolaget Business name of the accounting firm	Organisationsnummer Registration number	
Postadress Postal address	Postnr Postcode	Postort Post town
Huvudansvarig revisor Principally responsible auditor		
Personnummer Personal identity number	Folkbokförd i kommun Registered in the municipality of	
Efternamn Surname	Samtliga förnamn All first names	
Postadress Postal address	Postnr Postcode	Postort Post town

12. Uppgifter om det utländska företaget | Details about the enterprise in the country of origin

Organisationsnr Registration number	Det utländska registret där företaget är registrerat Identity of the register in the country of origin in which the enterprise is registered	
Utländska företags räkenskapsår Financial year of the enterprise in the country of origin	Filialens räkenskapsår Financial year of the branch	

13. Det utländska företags verksamhet | Business activities of the enterprise in the country of origin must be stated in Swedish.

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14. Filialens verksamhet | Business activities of the branch must be stated in Swedish.

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15. Övrigt | Other matters

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16. Försäkran och underskrift | Declaration and signature The form must be signed by the managing director or the deputy managing director of the branch. Important: Write in blue ink.

I do solemnly and sincerely declare that

- The managing director and the deputy managing directors of the branch have not been declared bankrupt and do not have custodians pursuant to Chapter 11, section 7 of the Parental Code.
- The signatories of the branch have not been declared bankrupt and do not have custodians pursuant to Chapter 11, section 7 of the Parental Code – if the enterprise in the country of origin is a bank.
- The person authorized to receive service of process on behalf of the branch does not have a custodian pursuant to Chapter 11, section 7 of the Parental Code.
- The persons appointed as managing director, deputy managing directors, person authorized to receive service of process, signatories, auditors, deputy auditors and principally responsible auditor have accepted the assignments.

Datum | Date

Namnteckning | Signature

Namnförtydligande | Clarification of signature

Information

Use this form when registering a branch in Sweden. When the matter has been registered we shall send you a certificate of registration (in Swedish). More information is available on www.bolagsverket.se.

A enterprise in the country of origin which is going to start business activities in Sweden must register a branch. The service providers that fall under the EC Services Directive and temporarily carry on business activities in Sweden need not register a branch.

Bolagsverket is entitled to ask for a Swedish translation of the attachments, if necessary.

1. Agent/contact person for this matter

Fill in personal and address details if you choose to have a contact person or if the branch has an agent. Fill in the three-digit account number, if the agent has a deposit account with Bolagsverket and wants to use this for payment of the registration fee.

2. Business name and address of the enterprise in the country of origin

Fill in the details of the enterprise in the country of origin.

Attachments

- Certificate (original) showing that the enterprise in the country of origin is duly incorporated and registered. The certificate should not be older than six months.
- Certificate (original) proving that the enterprise in the country of origin has not been declared bankrupt. The document must be issued by the registration authority of the enterprise in the country of origin.
- Current articles of association, by-laws or similar document for the enterprise in the country of origin.
- The annual accounts of the enterprise in the country of origin, and - if applicable - of the parent enterprise, covering the two most recent financial years.

3. Business name and address of the branch

Fill in the details for the branch. The name must contain of the word “filial”. The postal address of the branch must be in Sweden.

4. Managing director

Fill in personal and address details for the managing director.

Attachments

- Power of attorney (certified copy) for the managing director and deputy managing directors of the branch, pursuant to Section 10 of the Foreign Branch Offices Act (1992:160). The power of attorney must authorize the managing director and the deputy managing directors to
 - act on behalf of the enterprise in the country of origin in all matters regarding the business activities in Sweden
 - accept service of process on behalf of the enterprise in the country of origin
 - personally or through another person speak and act on behalf of the enterprise.
 See an example of a template of a power of attorney on www.bolagsverket.se.
- A document verifying the authorization to sign the power of attorney for the managing director and the deputy managing directors of the branch, e.g. a certificate of registration or certification from the notary public. The document must include information on the registered board of directors of the enterprise in the country of origin and their signatory power. The document should not be older than six months.
- A copy of the passport or other identification document for the managing director and the deputy managing directors – this applies to persons who are not registered in the Swedish population register.
- A copy of the passport or other identification document for signatories who are not registered in the Swedish population register – this applies if the enterprise in the country of origin is a bank.

5. Deputy managing director

Fill in personal and address details here if the branch has one or more deputy managing directors. Read about attachments to be enclosed under 4. Managing director.

6. Registration fee

Fill in when and how you have paid the fee. To enable us to match the registration fee with your application you must state the business name of the branch when paying. The fee cannot be refunded once we have started the examination of your application.

7. Person authorized to receive service of process

A person authorized to receive service of process must be appointed if neither the managing director nor the deputy managing directors of the branch are resident within the European Economic Area (EEA). If the enterprise in the country of origin is a bank a person authorized to receive service of process must be

appointed if neither the managing director, the deputy managing directors nor the signatories of the branch are resident within the EEA. The person authorized to receive service of process must be registered in the Swedish population register. Fill in personal and address details for this person.

8. Signatory power

Tick the appropriate box to mark the signatory power of the branch. If the enterprise in the country of origin is a bank, at least two or more persons must sign jointly on behalf of the enterprise. Fill in the signatory power in field 15. Other matters

9. Auditor

Fill in personal and address details here, if the branch has appointed an auditor. In most cases a branch does not need to register an auditor, but under certain circumstances a branch need to appoint an auditor. In those cases the auditor must be authorized or approved, cannot be under age, in bankruptcy, be prohibited from carrying on business or have a custodian pursuant to Chapter 11, section 7 of the Parental Code.

Branches carrying on financial business in accordance with Article 12, second paragraph of the Foreign Branch Offices Act (1992:160) must always have an auditor. In these cases it may also be required that the qualified auditor is authorized or an approved public accountant who has passed the examination of professional competence as "godkänd revisor".

Regarding auditors resident abroad, see sections 4, 5, 6 and 7 of the Auditors Act (2001:883).

10. Deputy auditor

Fill in personal and address details here, if the branch has a deputy auditor. A deputy auditor must meet the same requirements as stipulated for the regular auditor, read more under 9. Auditor.

11. Accounting firm

Fill in the details here if the branch has appointed an accounting firm along with the personal and address details for the principally responsible auditor.

12. Details about the enterprise in the country of origin

Fill in the details about the enterprise in the country of origin.

The branch may have a financial year following the calendar year or a split financial year. A split financial year must start on the first day of a month, include twelve months and end on the last day of a month.

13. The business activities of the enterprise in the country of origin

Fill in the business activities of the enterprise in the country of origin. It must be written in Swedish.

14. The business activities of the branch

Fill in the business activities of the branch in Swedish; it may be identical to or a part of the business activities of the enterprise in the country of origin. Be precise when you describe the line of business, for example retail business in shoes or consulting within IT.

15. Other matters

Fill in further details here, if applicable. If the branch is to have a secondary name, you may state the name proposals for the secondary name here. Fill in the business activities to be carried out under the secondary name; be exact regarding the line of business. The business activities under the secondary name must be a part of the business activities of the branch.

16. Declaration and signature

The managing director or a deputy managing director of the branch must sign the application.