

Fill in the form on your computer or legibly by hand.  
Sign the form and send in the original.

Skickas till | Send to  
**Bolagsverket**  
851 81 Sundsvall

**1. Ombud/kontaktperson i detta ärende | Agent/contact person for this matter** Remember to fill in phone no. for easy contact.

Kontaktpersonens förnamn och efternamn   First name and surname of the contact person		Företagsnamn   Business name	
Postadress   Postal address		Postnr   Postcode	Postort   Post town
E-postadress   E-mail address		Telefonnr   Phone no. daytime	Deposit account no. (3 digits)

**2. Företagsnamn | Business name** Please leave more than one proposal and vary them as much as possible.

Förslag nr 1   Proposal no. 1 (This name proposal should be stated when paying the registration fee.)
Förslag nr 2   Proposal no. 2
Förslag nr 3   Proposal no. 3

**3. Namnförslag till bifirma | Name proposal for secondary name** if applicable. An extra business name for a part of the business activities. Vary the proposals.

Förslag nr 1   Proposal no. 1
Förslag nr 2   Proposal no. 2
Förslag nr 3   Proposal no. 3

**4. Aktiekapital | Share capital** Minimum SEK 50 000 for private limited companies and minimum SEK 500 000 for public limited companies

Företagets aktiekapital   Share capital of the company	Belopp som inbetalts i pengar   Amount paid cash	Apportegendom som betalning   Contribution in kind	Antal aktier   Number of shares	Typ av aktier   Class of shares (if applicable)
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**5. Företagets adress | Postal address of the company**

Postadress   Postal address		
Postnr   Postcode	Postort   Post town	E-postadress   E-mail address

**6. Stiftare | Founder**

Personnummer/organisationsnummer   Personal identity number/registration number	Folkbokförd i kommun   Registered in the municipality of
Namn   Full name	
Personnummer/organisationsnummer   Personal identity number/registration number	Folkbokförd i kommun   Registered in the municipality of
Namn   Full name	
Personnummer/organisationsnummer   Personal identity number/registration number	Folkbokförd i kommun   Registered in the municipality of
Namn   Full name	

**7. Registreringsavgift | Registration fee** Pay the fee when you submit the application. State your first name proposal when paying.

Betalt belopp   Amount paid	Datum   Date of payment	Betalningssätt   Method of payment
		<input type="checkbox"/> Bank giro 5050-0255 <input type="checkbox"/> Plusgiro 95 06 08-0 <input type="checkbox"/> Cheque

**8. Styrelseledamöter | Board members** Private limited companies may have one or more board members if at least one deputy member of the board is appointed. Public limited companies must have at least three board members.

Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town
Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town
Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town
Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town
Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town

**9. Styrelsesuppleanter | Deputy members of the board**

Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town
Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town
Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town
Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town

**10. Styrelseordförande | Chairman of the board** Only to be appointed if the board of directors consists of more than one board member.

Personnr   Personal identity number	Efternamn   Surname	Förnamn   First names
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**11. Verkställande direktör | Managing director** If appointed.

Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town

**12. Vice verkställande direktör | Deputy managing director** If appointed.

Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town

**13. Särskild firmatecknare | Other person authorized to sign on behalf of the company** If appointed. Signatory who is not appointed board member, deputy member of the board, managing director or deputy managing director.

Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town

**14. Särskild delgivningsmottagare | Person authorized to receive service of process** If appointed.

Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town

**15. Revisor | Auditor** If appointed.

Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress	Postnr   Postcode	Postort   Post town

**16. Revisorssuppleant | Deputy auditor** If appointed.

Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town

**17. Revisionsbolag | Accounting firm** If appointed.

Namn, revisionsbolaget   Business name of the accounting firm	Organisationsnummer   Registration number	
Postadress   Postal address	Postnr   Postcode	Postort   Post town
<b>Huvudansvarig revisor   Principally responsible auditor</b>		
Personnummer   Personal identity number	Folkbokförd i kommun   Registered in the municipality of	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Post town

**18. Firmateckning | Signatory power**

- 1) Firman tecknas av styrelsen (ordinarie styrelseledamöter) | The board of directors is entitled to sign on behalf of the company (the ordinary board members).
- 2) Firman tecknas av styrelseledamöten eller styrelseledamöterna och styrelsesuppleanten eller styrelsesuppleanterna var för sig | The board member(s) and the deputy member(s), individually, are entitled to sign on behalf of the company.
- 3) Firman tecknas av styrelseledamöterna var för sig | The board members, individually, are entitled to sign on behalf of the company.
- 4) Firman tecknas av styrelseledamöterna två i förening | Any two jointly of the board members are entitled to sign on behalf of the company.
- 5) Firman tecknas enligt nedan | The entitlement to sign on behalf of the company as stated below:

Fyll i eventuell annan firmateckning här | If applicable, fill in another alternative of the signatory power here (Please note that the information must be in Swedish)

**19. Övrigt | Other matters**

**20. Försäkran och underskrift | Declaration and signature** The form must be signed by a board member or the managing director.  
 Important: Write in blue ink.

**I do solemnly declare that**

- The persons to be registered by this application form have accepted the assignments.
- The details in this application form regarding the appointment of persons and their signatory power are in accordance with the decisions that the application is based upon.
- The founders and the persons to be registered by this application form do not have a custodian as stipulated in Article 11, section 7 of the Parental Code.
- The founders and the persons to be registered by this application form have not been declared bankrupt (this applies to everybody except a special person authorized to receive service of process).
- The auditors meet the qualification requirements stipulated in Article 9, section 10-13 of the Companies Act.
- The auditors meet the qualification requirements stipulated in Article 10, section 9, the first paragraph of the Act on Banking and Financing Business. (Only applicable if the company in question is a credit market company).
- Lay auditors meet the qualification requirements stipulated in Article 10, section 9 of the Companies Act.

Datum | Date

Namnteckning | Signature

Namnförtydligande | Clarification of signature

## Information

Use this form when you want to register a new limited company; or use the e-service on the website [www.verksamta.se](http://www.verksamta.se) (in Swedish only). E-services and more information is available on [www.bolagsverket.se](http://www.bolagsverket.se). Please note that all documents must be in Swedish. When the matter has been registered we shall send you a certificate of registration in Swedish.

### Attachments that must always be enclosed to the application form

- Memorandum of association (original or certified copy).
- The adopted articles of association (one original).
- Bank certificate (bankintyg) in the original from a Swedish bank or a bank within the European Economic Area (EEA), translated into Swedish. The certificate must be issued on a special form – not an ordinary deposit receipt.
- Share subscription list (original or certified copy). This information may be included in the memorandum of association.

Under each section below it will be stated when other attachments are needed.

### 1. Agent/contact person for this matter

Fill in personal and address details if you choose to have a contact person or if the company has an agent. If the agent has a deposit account with Bolagsverket and wants to use it for payment of the registration fee, you must also fill in the three-digit account number.

### 2. Business name

State more than one proposal for business name and vary the proposals. When you submit more than one proposal, we shall try them according to your listed priority. We shall register the first possible proposal to be approved of, without first contacting you. Read more about choosing a business name on [www.bolagsverket.se](http://www.bolagsverket.se).

### 3. Name proposal for secondary name

State more than one proposal for secondary name and vary the proposals. The secondary name should not be mentioned in the articles of association.

### Attachment

- Minutes from a board meeting (certified copy) confirming that one or more secondary names have been decided. It must also be stated for which part of the business activities the secondary name shall apply.

### 4. Share capital

Fill in the share capital of the company and state if the share capital has been paid cash or as contribution in kind. Contribution in kind may for example be a car or real estate.

State the number of shares as well as different classes of shares, if applicable, for example A and B shares, original stock or preference shares. The difference between the classes of shares as well as how many shares are to be or may be issued must be stated in the articles of association, if the company is to have different classes of shares.

### Attachments – contribution in kind

- A statement in the memorandum of association regarding the value of the assets contributed in kind, specifying who is paying by contribution in kind and – when existing – an oral agreement regarding the contribution in kind
- Profit and loss statements and balance sheets (certified copies) for the two most recent financial years – if the contribution in kind is an enterprise
- Information regarding the operating profit/loss of the enterprise (in the memorandum of association) – if the contribution in kind is an enterprise
- Agreement about contribution in kind, possibly written (in the original or a certified copy)
- A statement from an authorized or approved auditor (even if the company has not appointed its own auditor) regarding the contribution in kind. The statement must show
  - the type of property, for example a lorry
  - that all the assets in kind have been transferred to the company
  - that the contributed assets in kind are or will be of benefit to the company's business
  - that the property has been evaluated at the actual value for the company
  - the method of evaluation of the property
  - if any difficulties have arisen when evaluating the property.

## 5. Postal address of the company

Fill in the address as well as the e-mail address, if any.

## 6. Founder

Fill in personal and address details for the person/persons who have formed the company (founders). If there are more than three founders you must fill in the details in field 19. Other matters. A legal entity within the EEA may be the founder. In that case you must fill in the registration number and business name of the legal entity.

### Attachment in certain cases

- A certified copy of certificate of registration - not older than six months – if the founder is a foreign legal entity.

## 7. Registration fee

Fill in when and how you paid the fee. To enable us to match the registration fee with your application you must state the first name proposal when paying. The fee cannot be refunded once we have started the examination of your application.

## 8. Board members

Fill in personal and address details for the board members. In a private limited company the board of directors may consist of one or more board members. If the number of board members are less than three you must also appoint at least one deputy member. Public limited companies must have at least three board members.

The following persons must be resident within the EEA

- the founders
- at least half of the board members and the deputy members (counted separately)
- the managing director
- the deputy managing directors
- at least one of the signatories.

If the company does not fulfil these requirements you may apply for exemption with Bolagsverket.

### Attachments in certain cases

- A certified copy of passport or other identification document for each person who is not registered in the Swedish population register
- An application for exemption if the requirement of residence is not fulfilled.

## 9. Deputy members of the board

Fill in personal and address details for the deputy members of the board. Read more under 8. Board members.

## 10. Chairman of the board

If the board of directors consists of more than one board member the board must appoint a chairman of the board. Fill in personal details for the chairman of the board here.

## 11. Managing director

Fill in the details in this field, if the company has a managing director. In public limited companies the board must appoint a managing director who cannot be the same person as the chairman of the board.

## 12. Deputy managing director

Fill in the details here if the company has a deputy managing director.

## 13. Person authorized to sign on behalf of the company

Fill in the details here, if the company has other persons (not board members) who are authorized to sign on behalf of the company. Fill in the details in field 19. Other matters, if more than one person is to be registered.

## 14. Person authorized to receive service of process

If the company does not have an authorized representative who is resident (domiciled) in Sweden, the board must appoint a person who is authorized to receive service of process. Fill in personal and address details for this person here. Board members, specially authorized signatories and the managing director are considered authorized representatives.

The person authorized to receive service of process must be registered in the Swedish population register. Please note that a person authorized to receive service of process should be registered only when prescribed by law.

#### **15. Auditor**

Fill in personal and address details if the company has an auditor. The auditor must be authorized or approved. In the cases mentioned in Article 9, section 13 of the Companies Act an authorized accountant or approved accountant with the examination of professional competence is required.

#### **16. Deputy auditor**

Fill in the personal and address details here if the company has a deputy auditor. When the legislation requires an authorized accountant, at least one of the deputy auditors must also be an authorized accountant.

#### **17. Accounting firm**

If the company has chosen an accounting firm you must fill in the details here, as well as personal and address details for the principally responsible auditor.

#### **18. Signatory power**

State the signatory power valid for the company.

#### **19. Other matters**

Fill in other details here. Fill in the personal and address details here if the company has layman auditors.

#### **20. Declaration and signature**

A board member or the managing director must sign the application form.